



**Application to CERA (Community Equipment Retailer Accreditation)  
for registration as a member retailer**

*Retailer accreditation runs for one year from 1<sup>st</sup> January each year and is renewable annually*

**Please complete all sections in full:**

Company/Organisation Name	
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Trading Name (If different from above)	
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Address	
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County	
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Post Code	
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Telephone	
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E-mail	
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**If more than one store please list addresses on page 2**

**Please tell us about your Company/Organisation**

What is the main business activity?	
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Company Registration Number	
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VAT Number (if applicable)	
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Your Website Address	
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Invoicing Address	
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County	
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Postcode	
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**List Additional Stores if Applicable:**

**Methods of payment:**

- I have enclosed a cheque for £100.00 + VAT (deposit)
- I have enclosed a cheque for £450.00 + VAT (full amount)
- I would like my organisation to be invoiced or to pay by BACS (state amount)
- I confirm that the company/organisation complies with the requirements for accreditations as set out in the guidance notes on the CERA website

**PLEASE ENSURE THE FOLLOWING DOCUMENTS ARE PROVIDED WITH YOUR FIRST APPLICATION:**

1. Evidence of one year's trading history, supported by the most recent accounts as presented to Companies House, or a profit and loss report if not registered with Companies House.
2. Provide the name(s) of individuals who work for the company/organisation and will be responsible for customer interaction.

**Please make cheques payable to CERA and return with your application form to:**

**CERA, P.O. Box, Camelford, Cornwall, PL32 9WZ**